

HINCKLEY AND BOSWORTH BOROUGH COUNCIL

PERSONNEL COMMITTEE

18 APRIL 2012 AT 6.30 PM

PRESENT: Mr MB Cartwright - Chairman
Ms BM Witherford – Vice-Chairman
Mr DC Bill, Mrs R Camamile, Mr K Morrell and Mr LJP O'Shea

Officers in attendance: Louisa Horton and Julie Stay

495 MINUTES

On the motion of Ms Witherford, seconded by Mr O'Shea it was

RESOLVED – the minutes of the meeting held on 13 July 2011 be confirmed and signed by the Chairman.

496 DECLARATIONS OF INTEREST

No interests were declared at this stage.

497 PROBATIONARY PROCEDURE

The report was presented by the HR Manager. Members were informed that the revised policy would give a more generic and structured approach to probationary procedure practices. The policy now also aligns with practices of our shared service partners.

On the motion of Mr Bill, seconded by Mr Morrell, it was

RESOLVED – the report be approved.

498 TRAVEL POLICY

A joint travel review group was formed to look into travel and subsistence payments following the collective agreement negotiated with staff in March 2011. The revised policy put to Members for ratification was the result of the recommendations of the group and has been agreed with the trade unions.

On the motion of Mr Cartwright, seconded by Mr O'Shea it was

RESOLVED – the report be ratified.

499 WORKFORCE EQUAL OPPORTUNITIES MONITORING

Members were provided with the employment and equality statistics for the financial year 2011/12. It was noted that these will now be published to comply with the specific duties under the Equalities Act 2010.

On the motion of Mr O'Shea, seconded by Mrs Camamile, it was

RESOLVED – the report be noted.

(The Meeting closed at 6.46 pm)

CHAIRMAN